



# Sandeep P Parekh & Co

## Company Secretaries

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**Following are the Compliance required immediately on the Incorporation of the Company**

1. Application for PAN
2. Application for TAN
3. Application for VAT/Service Tax Registration Number (as applicable to the Company)
4. Application for Shop & Establishment License.
5. Opening of Company's Bank Account
6. Depositing Share Capital of the individual Shareholders in the Company's Bank Account
7. Issue of Share Certificate to the Shareholders
8. Obtaining Common Seal of the Company
9. Appointment of Statutory Auditor
10. Appointment of Company Secretary
11. Holding First Board Meeting and ratifying all expenses, authorising director to file various statutory application and other matters
12. Preparation of all Statutory Register as required under the Companies Act, 2013.

Any other Compliance as applicable to the Company, depends on the activity and nature of the Company.

We can help you to comply the future Company's Act Compliance requirement. Please let us know if you need our services.

**Please note that Subscription money needs to be deposited in Bank A/c and Shares Certificates against them needs to be issued within 60 days of Incorporation.**